

SLIS Alumni Board meeting minutes

October 11, 2007

The meeting commenced at 6:30 p.m. in the Stone Conference room in Marist Hall. In attendance were: Jeff Prater (presiding), Marianne Giltrud, Mark Brzozowski, Kathy Kelly, Mary Edsall Choquette (faculty representative to the Alumni Board), and by teleconference: Cristina Ramirez.

Review of Previous Minutes

The minutes from the September 20, 2007 meeting were approved.

Old Business

Constitution and By-Laws

Jeff Prater noted that the Treasurer position had been eliminated, by email vote, and provided the Secretary with a printed copy of the votes for the Alumni Board files. The Board members agreed to add "SLIS Alumni Association" before the word "members" in Article V of the Constitution, and made a motion to pass the By-Laws as amended (the motion passed). Jeff noted the proposed amended Constitution and revised By-Laws document would be posted on the SLIS web site, as a link off the SLIS Alumni Gateway area of the site (<http://slis.cua.edu/alumni/alumni.cfm>).

The Board agreed that after posting the proposed amended Constitution, other SLIS alumni would be notified of the location and given a chance to vote for or against the amended Constitution. Marianne Giltrud agreed that her gmail address could be used as a point of contact for the vote. The Board agreed the votes would be accepted between October 29th and November 2nd.

Postcards to promote slisalum-l listserv

Jeff Prater passed around a draft of the graphic for the proposed postcard to promote the slisalum-l listserv – a keyboard with 'slisalum – log-on' text. Mary Edsall Choquette provided a copy of a notecard with an image of Marist Hall, which the Board agreed to have scanned and propose to the Office of Alumni Affairs for possible inclusion on the postcard. It was agreed that postcard distribution to all SLIS alumni should be timed with promoting the 2008 Stone Lecture.

Alumni web site improvements

Jeff Prater noted that Board member Linda Hasman could serve as the point person for collecting comments on how to improve the SLIS Alumni Gateway area of the SLIS web site (<http://slis.cua.edu/alumni/alumni.cfm>). It was agreed that collecting these comments would be postponed until after the Oct. 20 SLIS Homecoming event. The Board can send comments to Linda October 22nd to 26th.

Accreditation Updates

Since Dean Kelley was not able to attend the meeting, Mary Edsall Choquette simply noted that the School was on an official timeline with ALA for the accreditation review, and that it would be addressed at the Faculty retreat on October 12th.

Date change for November 2007 Board meeting

The Board agreed to change the November 29th Board meeting to November 15th.

Future Board meeting dates

Future Board meeting dates were reviewed, with a reminder that the Board still needs to select a date for the March 2008 Board meeting. Other dates are: Nov. 15, 2007; no meeting in December due to holiday party; Jan. 17, 2008; Feb. 21, 2008; March 2008 date to be determined; Apr. 24, 2008; May 15, 2008; and if needed: June 19, 2008; July 17, 2008; Aug. 21, 2008.

Plans for Oct. 20th Homecoming event

Jeff reported that he would accompany Pam Strassburger to purchase the food for the reception at Costco during the day on Oct. 20th, and that Pam projected a need for enough food for 35-40 people. Announcements of the event have been posted on the slisalum-l list, DC SLA list, PVC ASIST list, MLA list, and VLA list. Marianne Giltrud said she will ask a member of DCLA to post the announcement on that list, and Mary Edsall Choquette volunteered to post it on the SAA list. Jeff Prater reviewed the potential Costco choices with the Board, and the Board members who will be attending the event agreed to arrive by 5:30 p.m. at the May Gallery in Mullen Library to help with set up. Marianne Giltrud described the contents of the exhibit cases which would comprise the exhibit on the Library and Information Science Profession and LIS at CUA.

Holiday Party

Board members were reminded that the holiday party would take place Monday, Dec. 3rd, 6:30-9 p.m. in the Information Commons, and that they would need to look into whether a previous board had left a bag of holiday decorations with the School. It was suggested that a holiday cookie bake-off contest might be encouraged to involve other alumni in the event.

Secretarial Report

Kathy Kelly noted she had filled out a 'Contact the Wiki Owner' form on the old SLIS Alumni Association Wiki (<http://cuaalum.pbwiki.com>) but had received no reply. She noted she would contact the wiki owner directly by email, to find out the options for transferring or adding persons on the current Board as wiki owners. She also noted she would RSVP for all Board members attending the upcoming Oct. 20th SLIS Homecoming event. She showed the Board members a copy of *Tootle*, which had been former Dean Von Dran's favorite book, and suggested it be presented with a plaque for the Von Dran Memorial Award at the 2008 Stone Lecture. She also read the list of names of Von Dran Memorial Award nominees which had been recommended by SLIS Faculty. She noted she would revise the Von Dran Memorial Award nomination form in time to bring to the Oct. 20th event.

Stone Lecture 2008

Jeff Prater noted he would ask the Dean or her assistant to check the School calendar for April 2008 in order to recommend some potential dates for the lecture. He also noted that at the October SLIS Homecoming Event, he would introduce the Board and encourage attendees to share ideas for a Stone Lecture speaker with them.

New Business

Nominations/Election

Jeff Prater noted that the nominees for the 2007-2008 Board are:

Mark Brzozowski – Vice-President/President-Elect

Cristina Ramirez – Director

Marianne Giltrud – Director

Linda Hasman – Director

Margaret Weatherford – Director

He noted that he would be continuing as President, and Kathy Kelly would be continuing as Secretary. There was a vote to approve the new Board, and the new Board was elected.

The next Board meeting will be Thursday, November 15th at 6:30 p.m. in the Stone Conference Room in Marist Hall at CUA.