

LIS Alumni Board – meeting minutes

April 12, 2016

The LIS Alumni Board meeting was called to order at 6:34 p.m., in the Information Commons in the Columbus School of Law building. In attendance were: Ana Elisa de Campos Salles (presiding); Katherine Stinson; Elizabeth Mariani; Jamie Roberts; Jen Froetschel; Mark Brzozowski; and Kathy Kelly. Board members introduced themselves for the benefit of alumna Jen Froetschel.

Review of Previous Minutes

Jamie Roberts moved to approve the minutes from the March 8, 2016 meeting. Mark Brzozowski seconded. Motion passed.

Old Business

Webpage Updates

Kathy Kelly noted the approved minutes from the February 9, 2016 meeting had been posted on the Alumni Board Documents page (<http://lis.cua.edu/alumni/Documents.cfm>), and that she had sent March updates for the LIS Alumni News page to Margaret Pooley, but that the LIS News & Events blog has been down due to problems lately, so the March updates had not been posted yet..

New Business

ALA COA Site Visit and reception debriefing

Board members noted that there was a good turn-out of alumni from across the ages, and that the ALA COA discussion with alumni went well.

Stone Lecture preparations – Friday, April 22

The lecture will be in the CUA Law School Byron Auditorium (Room 205), with a start time of 7 p.m. Ana Elisa de Campos Salles noted that she had asked for a table set up across from the room. Ana Elisa is working on the program, and the Alumni Office will print the programs. We still have pledge cards from last year. Board members will show up around 6 or 6:15 p.m. Jamie Roberts will come early to welcome the speaker Don Collins and help with set up. Ana Elisa will set up some directional signage. Mark Brzozowski will ask Louise Gray if she has name tags and sharpies she can provide for the event. Ana Elisa will do introductions, welcome people, introduce the Board, and then will introduce Jamie, who will do the Von Dran Award background and presentation to Barry Trott. After that, Ana Elisa will introduce Don Collins. Closing remarks will be done by Jamie, who will remind attendees of the pledge card, announce the call for Alumni Board nominations, and direct attendees to the reception. There will be relaxed parking from 5:30 p.m. on.

--Welcome Table Set-up

Elizabeth Mariani can create an attendance sheet. The Board also noted we will names of attendees via the RSVPs for the lecture. Ana Elisa encouraged Board members to circulate and help people feel welcome.

--Catering

The LIS Department is paying for the catering and its delivery. It will be delivered at 6:30. Whole

Foods has sent Ana Elisa the final invoice.

--Von Dran Award

The department will pay for the Von Dran Award plaque and its delivery. Mark Brzozowski will look over the plaque before the event. When Jamie Roberts presents the plaque to Barry Trott, she will pause with the recipient and the plaque for a photo.

--Photos

Elizabeth Mariani volunteered to take some photos at the event. Ana Elisa de Campos Salles suggested we get a good photo of the speaker. Jen Froetschel noted that she also can bring a camera to take some photos.

Call for Board Nominations

The call for nominations went out about 10 days ago, asked for nominations to be submitted by April 25, and noted that voting can take place in May. The nominations listed positions for Vice-President, Secretary, and Directors. Ana Elisa passed around a visual chart of what positions people on the Board are holding for 2015-2016, 2016-2017, and 2017-2018. She asked people to make sure they really want to be on the Board and do work if they wish to stay on. Any Board members who want to run for a second term should send in their nomination. Board members can also nominate other people for positions on the Board, and may run for different Board position themselves. Kathy agreed to send in a description of work she does to handle the alumni news. Ana Elisa asked that everyone read the Constitution and By-Laws document (<http://lis.cua.edu/res/docs/alumni/alumdocuments/ConstitutionBylaws-10-2014.pdf>), in preparation for talking about Board positions next month.

Ana Elisa asked Board members to please think about an item she would be bringing up at the next meeting regarding the drafting of an amendment to the By-Laws establishing a mechanism for the removal of Board members who do not perform according to expectations, and what those might be.

Invite Kyra Lyons from Alumni Office to next meeting to discuss fundraising options

Ana Elisa contacted Kyra Lyons about whether we can or cannot raise funds. She offered to come to a meeting sometime so we can ask questions. Jamie mentioned this would be useful for reducing uncertainty about funding issues. The Board agreed that Ana Elisa would invite her to the next meeting.

Next Meeting

The Board agreed that the next Board meeting will be on Tuesday, May 10 at 6:30 p.m. in the Information Commons.

Adjourn

Elizabeth Mariani moved to adjourn; Jamie Roberts seconded. Meeting adjourned at 8:01 p.m.