



COMPREHENSIVE EXAM CHECKLIST

NAME: \_\_\_\_\_ I.D. \_\_\_\_\_ Preferred Contact Phone No. \_\_\_\_\_

CUA EMAIL: \_\_\_\_\_ OTHER EMAIL: \_\_\_\_\_

PREVIOUS DEGREE(s): \_\_\_\_\_

COURSE OF STUDY: \_\_\_\_\_

SEMESTER TAKING COMPS: \_\_\_\_\_

[ ] Meet with your advisor to:

- 1. Discuss your course taking status so far
2. Discuss your readiness & preparation for comps
3. Ask any questions or express any concerns about comps
4. If you do not know who your advisor is, please contact the Department - (cua-lis@cua.edu)

Additional points for students:

[ ] Familiarize yourself with LIS comprehensive exam resources

[ ] Complete below Verification form – Submit to the Department (cua-lis@cua.edu)

[ ] PRIOR ADVANCED DEGREE? To be eligible to sit for comps with 30 credits, the department must have an official transcript of your advance degree, and your degree must have been received before you began the M.S.L.I.S program. Please confirm with the administrative office (cua-lis@cua.edu) that your official transcript is on file.

[ ] RSVP for Comps Workshop

[ ] Apply for your diploma through Cardinal Station

Student's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date: \_\_\_\_\_

\*Your advisor will forward the signed form to the department (cua-lis@cua.edu)

\*Upon receiving this form, the department will review whether you have met all the requirements to sit for comps. Then you will be notified for enrollment to register for LSC 698A (with classes) or 698B (without classes)

\* Remember to register for comps before the add/drop deadline (see academic calendar)

FOR OFFICE USE ONLY – DO NOT WRITE IN THIS SECTION

CREDIT HRS. REQUIRED FOR GRADUATION: \_\_\_\_\_ PREVIOUS ADVANCE DEGREE(s): YES [ ] NO [ ]

CREDIT HRS. COMPLETED: \_\_\_\_\_ CREDIT HRS. PENDING IN SEMESTER TAKING COMPS: \_\_\_\_\_

CORE CURRICULUM COURSES MET

LSC 551 ( ) LSC 553 ( ) LSC 555 ( ) LSC 557 ( )

SLM requirements met ( ) 695B SLM Practicum ( )

CID# \_\_\_\_\_